



**eRead Illinois Axis 360  
Collection Development Guidelines**

**Updated May 2022**

## **Introduction**

In 2013 the Secretary of State through the Illinois State Library awarded a two-year \$985,219 grant to the Reaching Across Illinois Library System (RAILS) and the Illinois Heartland Library System (IHLS) for eRead Illinois. This statewide program aligns directly with one of the most important responsibilities of the Illinois State Library: promoting and developing resource sharing among all academic, public, school and specialized libraries in Illinois.

eRead Illinois increases access to e-books and audiobooks for Illinois residents. The program fosters professional growth for library staff through tools and resources related to e-content. The program is sustained by member fees paid by participating libraries.

These collection development guidelines strive to uphold the ideals of the American Library Association's (ALA's) [Library Bill of Rights](#) and [Freedom to Read](#) while also providing a collection appropriate to a multitype consortium including academic, public, school and specialized libraries.

## **Collection Overview**

eRead Illinois is committed to providing a collection that meets the needs of the diverse population in the state of Illinois. As a multitype consortium, eRead Illinois serves patrons of all ages coming from a wide range of backgrounds and with a variety of interests and abilities. The collection seeks to provide access to a well-balanced selection of resources providing different viewpoints on issues and topics, subject to budget restrictions and availability. The collection focuses on providing access to popular fiction and nonfiction titles that help fill the recreational and lifelong learning needs of a diverse patron base.

eRead Illinois attempts to maintain a low ratio of holds on titles. Whenever possible, as determined by availability and budget, titles will be purchased in multiple formats. Due to high costs and availability issues associated with series books, eRead Illinois cannot guarantee the presence of all books in a series within the collection.

## **Responsibility for Selection**

Collection development will be overseen by the RAILS E-Content Specialist and the Director of Library Resources and Programs.

## **Selection Criteria**

The following criteria are used when selecting titles for the collection. Titles may be selected based on the presence of one or more criteria. Not all criteria must be met for a title to be selected. The decision to include a title in the collection does not indicate endorsement by or the views of the program staff.

## General Criteria

- Accuracy and objectivity of the subject matter
- Artistic merit or excellence
- Attention from critics and professional reviews
- Authority of the author/creator or publisher
- Award-winning or “classic” title
- Cost and budget
- Cultural diversity
- Educational relevance to the [Common Core State Standards](#)
- Lasting value of material
- Popular demand
- Relevance to community needs
- Representation of diversity of viewpoints
- Significance of topic
- Timeliness

## Deselection and Replacement Criteria

Some publishers place certain restrictions on their e-book titles, including check-out limits or expiration dates. As titles from these publishers expire, the following criteria will be considered when deciding whether to repurchase the title:

- Number of copies still in the collection
- Date of last check-out
- Current number of holds
- Total number of check-outs
- Cost of purchasing additional copies

Titles will be repurchased if the criteria indicate a continued need and demand, subject to cost and availability.

## Review of the Collection Development Policy

This policy will be reviewed and revised as needed.

## Reconsideration of Materials

eRead Illinois believes in ALA’s [Library Bill of Rights](#) and [Freedom to Read Statement](#) and believes all materials in the collection are protected by the First Amendment of the United States Constitution. eRead Illinois also recognizes the right of any person from a participating library to request that a title be reconsidered.

If a person wishes to request that a title be reconsidered, he/she/they must submit a completed Request for Reconsideration Form by e-mail to the E-Content Specialist at

ereadillinois@railslibraries.info, or by mail to 125 Tower Drive, Burr Ridge, IL 60527. The title in question will be reviewed by program staff to determine if it aligns with the collection development guidelines. Once a decision has been made, the requestor named on the Request for Reconsideration form will receive a written response indicating the decision and reasoning. Titles will remain in the collection during this process. If the decision is appealed within 10 days, the title in question will be reviewed by the Executive Director. The requestor will receive a written response from the Executive Director with the final determination within 15 days.

### Request for Reconsideration

To request a title be withdrawn from the eRead Illinois Axis 360 collection, please complete the following form and return by e-mail to the RAILS E-Content Specialist at [ereadillinois@railslibraries.info](mailto:ereadillinois@railslibraries.info), or by mail to 125 Tower Drive, Burr Ridge, IL 60527.

Thank you.

#### Request for Reconsideration submitted by

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Library Name: \_\_\_\_\_

Do you represent yourself? \_\_\_\_\_ If no, list person or organization: \_\_\_\_\_

#### Title Information

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Publisher: \_\_\_\_\_ Copyright Date: \_\_\_\_\_

1. Have you read the entire work? \_\_\_ Yes \_\_\_ No
2. Is your objection to the material based upon your personal exposure, negative reviews, or both? Please attach copies of any relevant negative reviews when possible. \_\_\_\_\_

3. What are your concerns about the work? Please be specific and include page numbers and direct quotations when possible. Please use other side or attach an additional sheet if you need more space.